



Connecticut Science Center Assistant Youth Program Coordinator (Danbury)

Job Title: Assistant Youth Program Coordinator (Part-Time Seasonal)
FLSA: Hourly, Non-Exempt, Part Time, Seasonal*
*June 13 – August 12 (*approximately 35 hours per week*)
Reports To: Staff Scientist

About the Program: The Teen Innovation Program is a multi-year pipeline designed to engage participants from 9th grade through college. For 6 weeks we provide a work opportunity for participants to explore STEM topics, design and deliver public programs that innovate, create exhibit prototypes, develop the ability to work as a team and communicate with members of the public.

Position is located in Danbury, CT and requires light travel between the Connecticut Science Center and Danbury Library.

Key Responsibilities:

- Assist Danbury Program Coordinator in supervision of Danbury's Youth Program, which includes facilitating a program with 24 teens actively working to develop STEM skills
- Assist in developing and implementing innovative programs and enrichment taking into consideration the youth needs and abilities
- Plan and prepare programs together with the Danbury team
- Identify and organize materials necessary for teens to utilize while completing their weekly challenges
- Provide guidance and mentorship to participants
- Other duties as assigned

Experience & Qualifications:

- High School Diploma (or equivalent) required, some college preferred
- Ability to break down and explain STEM concepts to participants
- Possess a high level of energy and enthusiasm as well as the ability to remain calm and maintain order when working with exuberant youth
- Excellent communication and interpersonal skills
- Experience working with youth of all ages in an informal setting, teaching or assistance experience a plus
- Must be creative, well organized, self-starter and a team player
- Ability to work both independently and as a team player

Qualified applicants will go through an application process, interview process and must successfully complete a background check.

To apply, send your cover letter and resume to HR@CTScienceCenter.org and reference "**Assistant Youth Program Coordinator (Danbury)**" in the subject line by Monday, May23, 2016.

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